



Nazareth Independent School District

101 South 1st Street • PO Box 189

Nazareth, Texas 79063

Phone: 806-945-2231 • FAX: 806-945-2431

March 24, 2025

ADMINISTRATION

Kara Sue Garlitz, EdD

Superintendent

(806) 945-2231

Robert O'Connor

Principal

(806) 945-2231

Nathan Brantum

Assistant Principal

(806) 945-2231

Nikki Wethington

Counselor

(806) 945-2231

BOARD OF EDUCATION

Alan Birkenfeld

President

Jenny Schulte

Vice-President

Jennifer Heiman

Secretary

Mitchell Brockman

Marty Gerber

Allison Kleman

Maegan Rowland

This letter serves as part of the Application for Transfer into Nazareth ISD for the 2025-2026 school year. **Transfer applications for families/students new to Nazareth ISD need to be completed and returned to the office before June 6, 2025; however, returning completed applications earlier is preferred to allow time for processing.**

Approval or disapproval is based on several factors, including:

- Class size
- Student's disciplinary record
- Student's attendance record
- Parent's cooperation with school officials
- Timely payment of tuition fees

- K-12 tuition fees for 2025-2026 are \$350.00 per semester per student (\$700 total for year)
- Pre-K tuition fees for 2025-2026 will be \$450 per month full-day or \$200 per month half-day.
- **Transfer applications for 2025-2026 will not be considered until all fees for 2024-2025 are paid.**
- **Transfer fees for 2025-2026 do not need to be paid until the start of each semester.**
- **Transfer approvals for Kindergarten and Pre-K will not be finalized until after the Round-Up.**

Transfer students are expected to follow the same district rules and regulations as resident students and repeated failure to comply with those and the conditions stated above can result in the revocation of the transfer agreement at any time during the school year. District policies FDA(LOCAL) and FDA(LEGAL) are also included for your reference and information.

The "secret sauce" of Nazareth ISD's continued success is our parent involvement. Inasmuch, parents of all Nazareth ISD students are expected to be actively involved with our school by working with your child's teacher(s) and by fully supporting and participating in the Nazareth Home & School Organization.

By signing below, you acknowledge that you have read, understand, and agree to these conditions. Please sign and return this signed letter and the completed Application for Transfer before Friday, April 4, 2025.

Signature of Parent or Guardian

Date

Nazareth ISD

Application for Transfer 2025-2026

PLEASE PRINT

Student's Full Full Name	* Ethnic Code	Student's Residence Town Where you Reside	Student's Social Security Number	Next Year's Grade	035903 Campus Assigned at Receiving District Campus No.
					001
					001
					001
					001
					001

* Ethnic Codes: (1)= American Indian or Alaskan Native, (2)= Asian or Pacific Islander,
(3)= Black, not Hispanic, (4)= Hispanic or (5)= White, not Hispanic

Parent or guardian must complete this Section:

I have been informed of the receiving district's policy concerning tuition changes (if any) and of all rules that the receiving district may have for a transferred student whose grade is taught in the student district of residence; with this knowledge I accept responsibility.

Parent/Guardian Names _____

Home/Cell Phone Number _____ Work Phone Number _____

Street Address _____ Mailing Address _____

City, State, Zip _____

Email Address _____

Signature _____

-----Do not write below this line-----

The receiving superintendent must complete this Section:

The above transfer(s) was *approved/disapproved* on this _____ day of _____ 20_____

**Typed Name of Receiving
District Superintendent**

Date

Telephone

Signature

Dr. Kara Sue Garlitz

806-945-2231

Agreement Between Districts

The boards of two or more adjoining school districts or the boards of county school trustees of two or more adjoining counties may, by agreement and in accordance with Education Code 25.032-.034, arrange for the transfer and assignment of any student from the jurisdiction of one board to that of another. In the case of the transfer and assignment of a student under this provision, the participating governing boards shall also agree to the transfer of school funds or other payments proportionate to the transfer of attendance. *Education Code 25.035*

Initiated by Student or Parent

Any student, other than a high school graduate, who is under 21 years of age and eligible for enrollment on September 1, may transfer to another Texas district, provided that both the receiving district and the applicant's parent, guardian, or person having lawful control agree in writing to the transfer.

Discipline and Threat Assessment Records

In the case of a transfer under this provision, a child's district of residence shall provide the receiving district with the child's disciplinary record and any threat assessment involving the child's behavior conducted under Education Code 37.115 [see FFB].

Education Code 25.036 [See FD for placement of transfer students.]

Transfer to a District Offering In-Person Instruction

If a district provides notice to the parent or person standing in parental relation to a student enrolled in the district of the district's intent to offer only virtual instruction for more than one grading period during a school year, the student may transfer for that school year to another district that offers in-person instruction during that school year and accepts the student's transfer.

"Virtual instruction" means instructional activities delivered to students primarily over the internet.

A student who transfers to another school district under this section may not be charged tuition. The student is included in the average daily attendance of the district in which the student attends school.

Education Code 25.045

Basis for Transfer

A board or its designee must make transfer decisions on an individual basis and may not consider as a factor in arriving at any decision regarding assignments any matter relating to the national origin of the student or the student's ancestral language. *Education Code 25.032* [See FDAA]

Transportation

A board may establish and operate an economical public school transportation system outside the district if students enrolled in the district reside outside the district and the district meets the require-

	ments of Education Code 34.007(a)(3) [see CNA]. <i>Education Code 34.007(a)</i>
Funding for Transfers	Upon the filing and certification of any transfer, the state per capita apportionment shall transfer with the student. For purposes of computing state allotments to districts eligible under the Foundation School Program, the student's attendance prior to the date of transfer shall be counted by the sending district and the student's attendance after transfer shall be counted by the receiving district. <i>Education Code 25.037</i>
Credits and Records	Credits earned in local credit courses may be transferred at the enrolling district's discretion. Transfer students shall not be prohibited from attending school pending receipt of transcripts or academic records from the district the student previously attended. <i>19 TAC 74.26(a)(1)</i>
Nonpublic Schools	Records and transcripts of students from Texas nonpublic schools or from out of state or out of the country (including foreign exchange students) shall be evaluated, and students shall be placed promptly in appropriate classes. A district may use a wide variety of methods to verify the content of courses for which a transfer student has earned credit. <i>19 TAC 74.26(a)(2)</i>
Tuition Fee for Transfer Students	A receiving district may charge a tuition fee to the extent that the district's actual expenditure per student in average daily attendance exceeds the sum of state available school fund apportionment benefits transferred under Education Code 25.037. However, unless a tuition fee is prescribed and set out in a transfer agreement prior to its execution by the parties, no increase in tuition charge shall be made for the year of that transfer that exceeds the tuition charge, if any, of the preceding school year. <i>Education Code 25.038</i>
Transfer by Servicemember Request	<p>On request of a servicemember who is a parent of or person standing in parental relation to a student, the board or the board's designee shall transfer the student to another district campus or to another school district under an agreement under Education Code 25.035 [see Agreement Between Districts, above].</p> <p>"Servicemember" means an active duty member of the armed forces of the United States, a reserve component of the armed forces of the United States, or the Texas National Guard.</p> <p>A transfer under this provision must be to the campus or district, as applicable, selected by the servicemember making the request.</p>

A district is not required to provide transportation to a student who transfers to another campus or district under this provision.

Education Code 25.0344

**Transfer by Peace
Officer Request**

On request of a peace officer who is a parent of or person standing in parental relation to a student, the board or the board's designee shall transfer the student to another district campus or to another district under an agreement under Education Code 25.035.

"Peace officer" has the meaning assigned by Occupations Code 1701.001.

A transfer under this provision must be to the campus or school district, as applicable, selected by the peace officer making the request.

A district is not required to provide transportation to a student who transfers to another campus or district under this provision.

Education Code 25.0344

**Transfers to
Adjoining States**

Note: The following provision applies to a district located on the border of an adjoining state.

Any student who would be entitled to attend the public school of any district situated on the border of Louisiana, Arkansas, Oklahoma, or New Mexico and who may find it more convenient to attend the public school in a district in one of those contiguous states, may have the state and county per capita apportionment of the available school funds paid to the school district of the contiguous state and may have additional tuition, if necessary, paid by the district of residence on such terms as may be agreed upon by the trustees of the receiving district and the trustees of the residence district. *Education Code 25.040*

**Contracts for
Education Outside
Districts**

Note: The following section applies only to districts that do not offer all grades, kindergarten-grade 12.

A district that does not offer each grade, kindergarten-grade 12, may provide by contract for students residing in the district who are at grade levels not offered by the district to be educated at those grade levels in one or more other districts. In each contract, the districts also shall agree to the transfer of school funds or other payments proportionate to the transfer of attendance.

Tuition

The district in which the students reside shall pay tuition to any district with which it has a contract under this section for each of its

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FDA
(LEGAL)

students attending school in that district at a grade level for which the district has contracted. The amount of the tuition paid may not exceed the greater of the amount provided for by Education Code 25.038 [see above], or an amount specified by commissioner rule [see below].

A district is not required to pay tuition to any district with which it has not contracted for the attendance by any of its students at a grade level for which it has contracted under this provision with another district.

A contract under this provision may not be for a period exceeding five years.

Education Code 25.039

Definitions

“Home district” means a district of residence of a transferring student.

“Receiving district” means a district to which a student is transferring for the purpose of obtaining an education.

“Tuition” means an amount charged to the home district by the receiving district to educate the transfer student.

*Tuition Allotment
of the Home
District*

For the purposes of calculating the tuition allotment of the home district as authorized by Education Code 48.154, the amount of tuition that may be attributed to a home district for a transfer student in payment for that student’s education may not exceed an amount per enrollee calculated for each receiving district. The calculated limit applies only to tuition paid to a receiving district for the education of a student at a grade level not offered in the home district. Tuition may be set at a rate higher than the calculated limit if both districts enter a written agreement, but the calculated tuition limit will be used in the calculation of the tuition allotment for the home district. The calculation will use the most currently available data in an ongoing school year to determine the limit that applies to the subsequent school year. For purposes of this provision, the number of students enrolled in a district will be appropriately adjusted to account for students ineligible for the Foundation School Program funding and those eligible for half-day attendance.

*Calculated
Tuition Limit*

The calculated tuition limit is the sum of the excess maintenance and operations (M&O) revenue per enrollee and the excess debt revenue per enrollee, as calculated in 19 Administrative Code 61.1012(b)(2)-(3).

*Notification and
Appeal Process*

In the spring of each school year, the commissioner will provide each district with its calculated tuition limit and a worksheet with a description of the derivation process. A district may appeal to the

commissioner if it can provide evidence that the use of projected student counts from the LPE in making the calculation is so inaccurate as to result in an inappropriately low authorized tuition charge and undue financial hardship. A district that used significant nontax sources to make any of its debt service payments during the base year for the computation may appeal to the commissioner to use projections of its tax collections for the year for which the tuition limit will apply. The commissioner's decision regarding an appeal is final.

19 TAC 61.1012

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(LOCAL)

Authority	<p>The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.</p> <p>A resident student who becomes a nonresident during the course of a semester shall be permitted to continue in attendance for the remainder of the semester.</p>
Transfer Requests	<p>A nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. Transfers shall be granted for one regular school year at a time.</p>
Factors	<p>In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history and attendance records.</p>
Transfer Agreements	<p>A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer request not being approved the following year.</p>
Tuition	<p>If the District charges tuition, the amount shall be set by the Board, within statutory limits.</p>
Waivers	<p>The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP]</p>
Nonpayment	<p>The District may initiate withdrawal of students whose tuition payments are delinquent.</p>
Appeals	<p>Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.</p>