



Nazareth Independent School District

101 South 1st Street • PO Box 189
Nazareth, Texas 79063

Phone: 806-945-2231 • FAX: 806-945-2431

March 24, 2023

This letter serves as part of the Application for Transfer into Nazareth ISD for the 2023-2024 school year. Please complete the application and return it to my office by April 6, 2023.

ADMINISTRATION

Kara Sue Garlitz, EdD

Superintendent
(806) 945-2231

Robert O'Connor

Principal
(806) 945-2231

Joli Johnson

Assistant Principal
(806) 945-2231

Nikki Wethington

Counselor
(806) 945-2231

BOARD OF EDUCATION

Jenny Schulte
President

Alan Birkenfeld
Vice-President

Jennifer Heiman
Secretary

Mac Annen

Mitchell Brockman

Marty Gerber

Keith Hoelting

Approval or disapproval is based on several factors, including:

- Class size
- Student's disciplinary record
- Student' attendance record
- Parent's cooperation with school officials
- Timely payment of tuition fees

- K-12 tuition fees for 2023-2024 are \$350.00 per semester per student (\$700 total for year)
- Pre-K tuition fees for 2023-2024 will be \$450 per month full-day or \$200 per month half-day.
- **Transfer applications for 2023-2024 will not be considered until all fees for 2022-2023 are paid.**
- **Transfer fees for 2023-2024 do not need to be paid until the start of each semester.**
- **Transfer approvals for Kindergarten and Pre-K will not be finalized until after the Round-Up.**

Transfer students are expected to follow the same district rules and regulations as resident students and repeated failure to comply with those and the conditions stated above can result in the revocation of the transfer agreement at any time during the school year. District policies FDA (LOCAL) and FDA (LEGAL) are also included for your reference and information.

The "secret sauce" of Nazareth ISD's continued success is our parent involvement. Inasmuch, parents of all Nazareth ISD students are expected to be actively involved with our school by working with your child's teacher(s) and by fully supporting and participating in the Nazareth Home & School Organization.

By signing below, you acknowledge that you have read, understand, and agree to these conditions. Please sign and return this signed letter and the completed Application for Transfer before Thursday, April 6, 2023.

Signature of Parent or Guardian

Date

Nazareth ISD

Application for Transfer 2023-2024

PLEASE PRINT					035903
Student's Full Full Name	* Ethnic Code	Student's Residence Town Where you Reside	Student's Social Security Number	Next Year's Grade	Campus Assigned at Receiving District Campus No.
					001
					001
					001
					001
					001

* Ethnic Codes: (1)= American Indian or Alaskan Native, (2)= Asian or Pacific Islander,
(3)= Black, not Hispanic, (4)= Hispanic or (5)= White, not Hispanic

Parent or guardian must complete this Section:

I have been informed of the receiving district's policy concerning tuition changes (if any) and of all rules that the receiving district may have for a transferred student whose grade is taught in the student district of residence; with this knowledge I accept responsibility.

Parent/Guardian Names _____
Home/Cell Phone Number _____ Work Phone Number _____
Street Address _____ Mailing Address _____
City, State, Zip _____
Email Address _____
Signature _____

-----Do not write below this line-----

The receiving superintendent must complete this Section:

The above transfer(s) was *approved/disapproved* on this _____ day of _____ 20_____

Typed Name of Receiving District Superintendent	Date	Telephone	Signature
Dr. Kara Sue Garlitz	_____	806-945-2231	_____

Agreement Between Districts	The board may, by means of a mutual agreement with the board of an adjoining district, transfer any student to the jurisdiction of that adjoining district. All transfers shall be made pursuant to the requirements of Education Code 25.032 through 25.034. The board, together with the board of the adjoining district, shall agree to the transfer of school funds proportionate to the transfer of attendance when such interdistrict transfers are made. <i>Education Code 25.035</i>
Initiated by Student or Parent	Any student, other than a high school graduate, who is under 21 years of age and eligible for enrollment on September 1, may transfer to another Texas district, provided that both the receiving district and the applicant's parent, guardian, or person having lawful control agree in writing to the transfer. <i>Education Code 25.036</i> [See also FD]
Basis for Transfer	The board or its designee must make transfer decisions on an individual basis and may not consider as a factor in arriving at any decision regarding assignments any matter relating to the national origin of the student or the student's ancestral language. <i>Education Code 25.032</i> [See FDAA]
Funding for Transfers	Upon the filing and certification of any transfer, the state per capita apportionment shall transfer with the student. For purposes of computing state allotments to districts eligible under the Foundation School Program, the student's attendance prior to the date of transfer shall be counted by the sending district and the student's attendance after transfer shall be counted by the receiving district. <i>Education Code 25.037</i>
Tuition	The district may charge a tuition fee to the extent that the district's actual expenditure per student in average daily attendance exceeds the sum of state available school fund apportionment benefits transferred to the district under Education Code 25.037. However, unless a tuition fee is prescribed and set out in a transfer agreement prior to its execution by the parties, no increase in tuition charge shall be made for the year of that transfer that exceeds the tuition charge, if any, of the preceding school year. <i>Education Code 25.038</i>
Tuition for Education Outside District	Home districts that do not offer each grade, kindergarten–grade 12, shall pay tuition to the district if they have a contract to educate students in grades not taught in the home district. If the home district has contracted for students to attend another district(s), it shall not be required to pay tuition to any district with which it has not contracted. A contract under this section may not be for a period exceeding five years.

The amount of tuition paid may not exceed the greater of:

1. The amount by which the district's actual expenditure per student in average daily attendance exceeds the sum the district receives from state aid sources, as provided by Education Code 25.037. However, the district may not charge more than the tuition charge for the preceding school year unless a tuition fee is set out in a transfer agreement; or
2. The calculated tuition limit specified by commissioner's rule.

Under the commissioner's rule, tuition charged to the home district for a transfer student in payment for that student's education may not exceed the district's calculated tuition limit. The calculated tuition limit applies only to tuition paid to the district for the education of a student at a grade level not offered in the home district.

The calculated tuition limit is the sum of the excess maintenance and operations (M&O) revenue per enrollee and the excess debt revenue per enrollee as calculated in accordance with 19 Administrative Code 61.1012(b).

Education Code 25.038, .039; 19 TAC 61.1012

Credits and
Records

Credits earned in local credit courses may be transferred at the enrolling district's discretion. Transfer students shall not be prohibited from attending school pending receipt of transcripts or academic records from the district the student previously attended. *19 TAC 74.26(a)(1)*

Nonpublic Schools

Records and transcripts of students from Texas nonpublic schools or from out of state or out of the country (including foreign exchange students) shall be evaluated, and students shall be placed promptly in appropriate classes. The district may use a wide variety of methods to verify the content of courses for which a transfer student has earned credit. *19 TAC 74.26(a)(2)*

Authority	<p>The Superintendent is authorized to accept or reject any transfer requests, provided that such action is without regard to race, religion, color, sex, disability, national origin, or ancestral language.</p> <p>A resident student who becomes a nonresident during the course of a semester shall be permitted to continue in attendance for the remainder of the semester.</p>
Transfer Requests	<p>A nonresident student wishing to transfer into the District shall file an application for transfer each school year with the Superintendent or designee. Transfers shall be granted for one regular school year at a time.</p>
Factors	<p>In approving transfers, the Superintendent or designee shall consider availability of space and instructional staff and the student's disciplinary history and attendance records.</p>
Transfer Agreements	<p>A transfer student shall be notified in the written transfer agreement that he or she must follow all rules and regulations of the District. Violation of the terms of the agreement may result in a transfer request not being approved the following year.</p>
Tuition	<p>If the District charges tuition, the amount shall be set by the Board, within statutory limits.</p>
Waivers	<p>The Board may waive tuition for a student based on financial hardship upon written application by the student, parent, or guardian. [See FP]</p>
Nonpayment	<p>The District may initiate withdrawal of students whose tuition payments are delinquent.</p>
Appeals	<p>Any appeals shall be made in accordance with FNG(LOCAL) and GF(LOCAL), as appropriate.</p>