

## How to set up my browser for txConnect

The recommended browser for txConnect is Internet Explorer 6.0 or later. txConnect will also work with Mozilla Firefox 1.5 or later for Windows XP or Windows 2000. Mac OS X users should use Firefox. Please check your browser settings to ensure that your browser is set up to accommodate the txConnect requirements.

**Note:** Some antivirus software blocks cookies and pop-up windows. In addition to the instructions below, check your antivirus software to ensure that it is not blocking cookies or pop-up windows from txConnect.

### Resolution

The recommended video resolution is 1024 x 768 (small fonts).

#### To check the resolution settings of your monitor:

1. Right-click on the Desktop and select Properties. The Display Properties dialog box appears.
2. Click the Settings tab. **Screen area** should be set to 1024 by 768 pixels.
3. Click **Advanced**. **Font Size** should be set to Small Fonts.
4. Click **OK** twice to close both dialog boxes.

### Windows Internet Explorer

#### To add txConnect to the trusted sites:

Adding the txConnect Web site to the trusted sites means that you trust txConnect to use cookies. The use of cookies is required for proper operation of txConnect.

1. In the browser, from the Tools menu, select Internet Options. The Internet Options dialog box is displayed.
2. From the Internet Options dialog box, click **Security**.
3. Under **Select a zone to view or change security settings**, click **Trusted sites**.
4. Click **Sites**. The Trusted sites dialog box is displayed.
5. Under **Add this website to the zone**, type the exact Web site address that you use to access txConnect.

**Note:** If the Web site address begins with https, then select **Require server verification (https:) for all sites in this zone**. If the Web site address does *not* begin with https, then ensure that **Require server verification (https:) for all sites in this zone** is *not* selected.

6. Click **Add**. The Web site will appear under **Websites**.
7. To close the Trusted sites dialog box, click **Close**.
8. To close the Internet Options dialog box, click **OK**.

#### To disable the pop-up blocker for txConnect:

txConnect occasionally uses pop-up windows to display information. The pop-up blocker must be disabled for the txConnect Web site for proper operation of txConnect.

1. In the browser, from the Tools menu, select Internet Options. The Internet Options dialog box is displayed.
2. From the Internet Options dialog box, click **Privacy**. If **Turn on Pop-up Blocker** is selected, then continue.
3. Under **Pop-up Blocker**, click **Settings**. The Pop-up Blocker Settings dialog box is displayed.
4. Under **Address of website to allow**, type the exact Web site address that you use to access txConnect.
5. Click **Add**. The Web site will appear under **Allowed sites**.
6. To close the Pop-up Blocker Settings dialog box, click **Close**.
7. To close the Internet Options dialog box, click **OK**.

### Mozilla Firefox

#### To enable cookies for txConnect:

The use of cookies is required for proper operation of txConnect.

1. In the browser, from the Tools menu, select Options. The Options dialog box is displayed.
2. From the Options dialog box, click **Privacy**.
3. Under **Cookies**, click **Exceptions**. The Exceptions - Cookies dialog box is displayed.
4. Under **Address of web site**, type the exact Web site address that you use to access txConnect.
5. Click **Allow**. The Web site will appear under **Sites**, and the **Status** will be set to Allow.
6. To close the Exceptions - Cookies dialog box, click **Close**.
7. To close the Options dialog box, click **OK**.

**To enable pop-up windows for txConnect:**

txConnect occasionally uses pop-up windows to display information. The pop-up blocker must be disabled for the txConnect Web site for proper operation of txConnect.

1. In the browser, from the Tools menu, select Options. The Options dialog box is displayed.
2. From the Options dialog box, click **Content**.
3. Next to **Block pop-up windows**, click **Exceptions**. The Allowed Sites - Popups dialog box is displayed.
4. Under **Address of web site**, type the exact Web site address that you use to access txConnect.
5. Click **Allow**. The Web site will appear under **Sites**, and the **Status** will be set to Allow.
6. To close the Allowed Sites - Popups dialog box, click **Close**.
7. To close the Options dialog box, click **OK**.

**To enable JavaScript for txConnect:**

JavaScript must be enabled for the txConnect Web site for proper operation of txConnect.

1. In the browser, from the Tools menu, select Options. The Options dialog box is displayed.
2. From the Options dialog box, click **Content**.
3. Ensure that **Enable JavaScript** is selected.
4. To close the Options dialog box, click **OK**.

**Safari for Mac OS X**

**To enable cookies for txConnect:**

The use of cookies is required for proper operation of txConnect.

1. In the browser, from the menu bar, select Safari, and then select Preferences. The Preferences dialog box is displayed.
2. In the Preferences dialog box, select **Security**.
3. Next to **Accept Cookies**, select **Only from sites you navigate to**.
4. Close the Preferences dialog box.

**To enable JavaScript for txConnect:**

JavaScript must be enabled for the txConnect Web site for proper operation of txConnect.

1. In the browser, from the menu bar, select Safari, and then select Preferences. The Preferences dialog box is displayed.
2. In the Preferences dialog box, select **Security**.
3. Next to **Web Content**, ensure that **Enable JavaScript** is selected.
4. Close the Preferences dialog box.

- Portal IDs may only be picked up by the parent or guardian of the student.
- Portal IDs may not be mailed.
- Parents/guardian must sign for the portal ID at the campus their child attends.
- Do not share your student's portal ID with anyone.
- To access the Parent Portal from the Pflugerville ISD website: Click on the Parent tab and look for <sup>ix</sup>Connect under School Information.
- At the bottom of the page, click espanol to display the screens in Spanish
- From the <sup>ix</sup>Connect home page, Click on New User.
- Create your User Name, password and e-mail address. Click Next.
- Choose a hint question and type in the answer. Click Next.
- Type the portal ID you were provided and birth date for your student. Click Add.
- Repeat the above step until all students are added. Click Finish.
- You will be at the <sup>ix</sup>Connect Summary page.
- Use the green Menu bar at the top of the screen to view your student's attendance, grades and assignments.
- Click Alerts on the Menu to subscribe to a variety of attendance and grades alerts. Be sure to click Save Subscriptions at the bottom of the screen.
- Click My Account on the Menu to change your hint question, password, email address or add students to your account.
- Click the yellow Help button from any screen for additional help.
- Click Logout on the Menu when you are finished.